

Submitting a proposal to the Glasgow Mathematical Journal Trust Learning and Research Support Fund

Scope of support

The fund aims to support mathematical projects that have demonstrable benefit to mathematics in Scotland. This includes projects for schools, conferences, workshops and summer schools in Scotland, lecture tours in Scottish universities (at least two institutions) and the publication of lecture notes or other monographs associated with such activities.

Size of awards

Each individual applicant is limited to a total of £5,000 in GMJT grants per academic year (August-July). This may consist of one or more grants, and does not count grants submitted by other applicants on which the applicant is a co-organiser. The total available in any academic year varies.

Form of proposals

Closing dates for application are the 15th of January, April, July and October. Applicants should expect an acknowledgment of receipt within a week after the closing date and they should contact Gillian Kerr (gillian.kerr@icms.org.uk) if they do not receive this. It is hoped that confirmation of awards will be made within about six weeks from these dates. Applicants should choose a closing date that is at least three months before their event but early application is encouraged.

Funding guidelines

- 1) The proposal should contain a detailed list of expenditure items to be covered by the Trust.
- 2) The Trust expects that organisers of conferences and activities who are seeking grants from the Trust will invite both male and female speakers, or explain why this is not appropriate or possible, and will give consideration to the provision of mechanisms to enable participation by people with children or family responsibilities.
- 3) Repeat proposals should not be submitted before a final report for the previous grant has been received.
- 4) Evening entertainment may be included where appropriate; for example applicants may request funds towards the costs of a conference dinner, for example covering or partially covering the cost for speakers, organisers, early career researchers, and research students. Notwithstanding the previous sentence, some level of contribution will normally be expected from participants. The cost of catered lunch and coffee breaks may also be included where appropriate.
- 5) Travel expenses for speakers, organisers, early career researchers, and research students may be included. If necessary, funds may be used for non-speaking attendees, but organisers are expected to encourage people to seek alternative sources of funding whenever possible.
- 6) Events taking place outside Scotland will only be supported if the organiser is able to clearly demonstrate the benefit to mathematics in Scotland.
- 7) Applications from postgraduate students will require a member of staff to act as financial guarantor.
- 8) The proposal should make clear what other support for the project has been awarded or has been sought and how the award will be of benefit to mathematics in Scotland.

Case for support

The case for support should be up to three A4 pages in length and should cover the following points where applicable. You may also attach a brief cv.

Budget

Please provide a breakdown of costings and explain how the money is to be used.

School-based activities, conferences, workshops, summer schools and lecture tours

Description of the purpose and expected size of the event/activity, list of invited speakers or participants (if possible). Explain the relationship of the applicant to the organising body.

Publications

Purpose of the publication and (where appropriate) the main contributors.

Benefit

Please explain how the award will be of benefit to mathematics in Scotland.

Other financial support

Please give details of any other financial support, or applications for support, for instance from departments or other grant-giving bodies.

Assessment

The main criteria used to assess applications are their academic merit and benefit to the mathematical community (either individuals, groups or the mathematical community in general). The Trust expects that organisers of conferences and activities who are seeking grants from the Trust will invite both male and female speakers, or explain why this is not appropriate or possible and give consideration to the provision of mechanisms to enable participation by people with children or family responsibilities. It may be used to top up support from other sources. Please note that grants will not be made retrospectively.

Notes

The fund will not normally consider applications from individuals for their travel and/or subsistence expenses in connection with attendance at conferences or research visits. Awards will normally be paid to the applicant's institution. If a grant is awarded, then a short report on the activity supported should be sent to the GMJT. This should include a brief, but complete, financial statement. Applicants should be aware that if they fail to submit a report they would not be eligible to make another application to the fund.

Please address enquiries about the GMJT Fund to

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